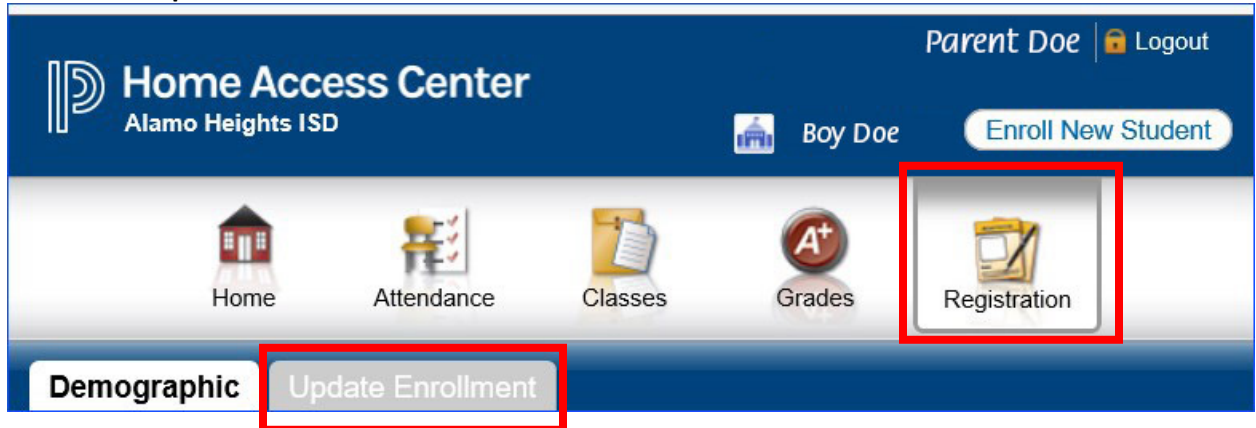
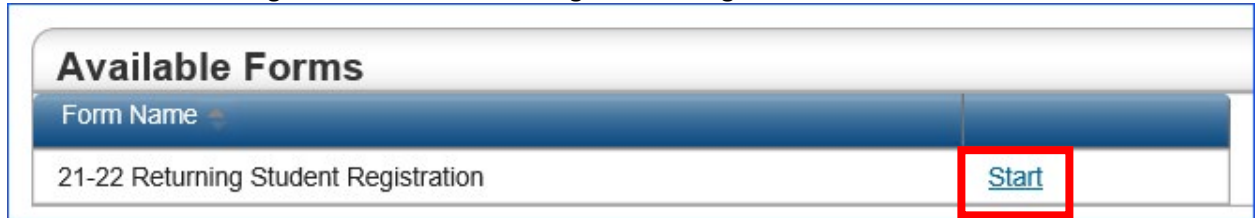


## Instructions for Registration Verification for Returning Students 21-22

1. Sign in to the eSchoolPLUS Home Access Center (HAC): <http://amhhomeaccess.spihost.com/>  
(If you do not know your HAC account login or password, please contact the campus Registrar for that information)
2. Click on **Registration**.
3. Click on the **Update Enrollment** tab.



4. Click on **Start** to the right of the 21-22 Returning Student Registration form



- a. If continuing an in-progress form, the parent will be brought to the last saved page within the form.  
If viewing a submitted form, the parent will be brought to the submission confirmation page of the form.

5. The screen will prepare to load and then authenticate.

- a. If you get this message, please call the campus Registrar. This means that the campus has not prepared your students account for verification.

Record Not Ready to be Started

6. Once the screen has loaded you will be asked to Authenticate your student by providing the Date of Birth. Enter the DOB MM/DD/YYYY and then click on Continue.

# Instructions for Registration Verification for Returning Students 21-22

## Date of Birth Authentication

In order to better protect your privacy, we ask that you provide some additional information.

Date of Birth for Boy Doe  
*The date of birth must be in MM/DD/YYYY format.*

**Continue**

7. If starting a new form, the parent will be brought directly into the form.

## Introduction

### 21-22 Returning Student Registration

Welcome to Alamo Heights Independent School District 21-22 Returning Student Registration, powered by Infosnap. Please follow the steps below to continue.

1. Click "Next" on this page, and enter the information requested by the online forms.  
Note: Required fields are marked with a red asterisk, and Alamo Heights Independent School District will receive the data exactly as it is entered. Please be careful of spelling, capitalization, and punctuation.
2. On the "Summary" page, resolve any missing or incorrect information. You can click "Find Invalid Fields" to jump directly to missed fields.
3. Click "Submit!"  
On the submission confirmation page you will have the opportunity to print out a copy of your registration to keep for your records. Note: Once the form is electronically submitted, you will receive an e-mail confirmation from infosnap.
4. Please make sure that you fill out the entire form before submitting and by the deadline. If you do not complete the submission prior to the deadline your student's information will not be updated.


### 21-22 Returning Student Registration for Additional Students

A 21-22 Returning Student Registration form must be submitted for each student in your family. Once you have successfully submitted one 21-22 Returning Student Registration, you will have the opportunity to begin another from the "Confirmation" page.

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[Previous](#) **Next**

8. If this is the parent's first-time accessing PowerSchool Enrollment via SSO from within the eSchoolPlus HAC, a landing page appears allowing the parent to link an existing PowerSchool Enrollment account.

 [Help](#) [English](#)

## Access Online Forms

You have requested to complete online forms for Alamo Heights Independent School District from your eSchoolPlus Parent Portal.

**This step is necessary only once** - subsequently you will be automatically logged in from your eSchoolPlus Parent Portal.

### New to PowerSchool Enrollment

Haven't used PowerSchool Enrollment before? Get started below.

To comply with COPPA, I affirm that I am 13 years or older.

**Begin Forms**

- a. Put a check next to comply with COPPA and then click on Begin Forms

To comply with COPPA, I affirm that I am 13 years or older.

**Begin Forms**

## Instructions for Registration Verification for Returning Students 21-22

9. If you get a message “Unable to locate a matching ID”, please call the campus Registrar and they can assist you.

Unable to Locate Record with Matching ID

10. Proceed to fill out the information requested. Please make sure that you provide data for the questions that are required.
11. At the end of the form, you will see a Summary. If no issues were found, you should see all green checks under the status column. Click on **Submit**

Summary	
No issues found. You may now submit the form.	
PAGE	STATUS
Student	✓
General Student Information	✓
Family	✓
Emergency	✓
Priority	✓
Health	✓
Transportation	✓
Acknowledgements	✓
Signature	✓

12. You will see a notice that you have successfully submitted the 21-22 Returning Students Form.

### 21-22 Returning Student Registration 2021-2022 (Boy Doe)

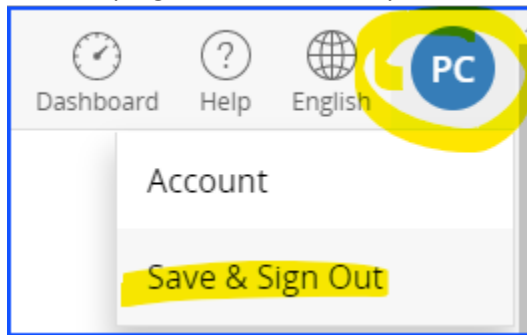
Please do the following to complete the registration process for Boy Doe:

1. Optionally, you may click this link to print a copy for your records. Note: Once your 21-22 Returning Student Registration has been successfully submitted you may only make changes to your information by contacting Alamo Heights Independent School District directly.
2. **Instructions to Register Another Student:** This process must be completed for each child attending Alamo Heights Independent School District. To begin another registration, click the link below and follow the directions on the Instruction letter.  
<https://registration.powerschool.com/family/gosnap.aspx?action=25395>

When you are finished, click the "Save & Sign" link in the top right of this page. This is very important, especially when using a school or public computer, and will ensure that your information remains secure.

## Instructions for Registration Verification for Returning Students 21-22

13. At the top right corner, click on your initials and then you must click on **Save & Sign Out**



14. In HAC you will now see that you have submitted the Returning Student Registration form for 21-22.

In Progress/Submitted Forms				
Form Name	Status	Started Date	Submitted Date	Edit/View
21-22 Returning Student Registration	Submitted	2/26/2021 8:57 AM	2/26/2021 9:07 AM	<a href="#">View</a>

15. On the Dashboard of the Enrollment Online Application if you have already submitted an Application, you may "View a Submitted Form" to access your online form.

