AHISD Materials Selection Matrix
Board Policy: EF LOCAL EFA LEGAL

- This matrix is to be used with any non-adoption material used with students. This includes books, texts, videos, or pre-designed instructional activities sourced online.
- Any resource scoring Partially Met (Yellow) in any criteria requires documented consultation with the instructional team
- Any resource scoring Not Met (Red) in any criteria requires documented consultation with campus admin

Evaluation Criteria	ALL evaluation criteria must be considered and deemed acceptable before a supplemental resource can be used	*Criteria Fully Met* Resource deemed appropriate for use with the intended student audience.	*Criteria Partially Met* Consultation with the instructional team must occur prior to use.	*Criteria Not Met* Consultation with the dean or principal must occur prior to use. Resources may not be appropriate for use.
Copyright	● Will use of this source violate copyright? ● Is there an alternative source with open copyright that will meet the same instructional objective?	Resource has an open copyright	Resource will require copyright release, but this is simple to accomplish	Use of the material will violate copyright
Alignment	● Does the instructional resource/activity **directly** align to the content and cognitive rigor of the standards?	instructional resource/activity directly aligns to the content and cognitive rigor of the standards	instructional resource/activity partially aligns but is used with other resources that fully align to standards.	instructional resource/activity is not in full alignment but is being used for a specific instructional purpose with other resources that fully align to standards.
Appropriateness	● Is the language used appropriate to the learners' age and instructional needs? ● How would use of this source be perceived by outside stakeholders? ● Does the source contain trigger words or sensitive material that should be adapted? *All materials with inappropriate language and violent, sexual, gender,or racial themes must be reviewed with admin **before** use with students.*	Language, vocabulary, and content of material is appropriate for the subject area, age, ability level, learning style, and social and emotional development of the intended audience	Material is partially appropriate and will be modified for classroom usage.	Sections of the material are not appropriate for all students but is being used for a specific instructional purpose with other resources that are appropriate for the intended audience.
Accuracy and Currency	● Does the source contain accurate information? ● Does the source cite references that are publicly available and reputable/reliable? ● When was the source published and/or updated?	Information is current, correct, and all links have been verified.	Information is correct, but is not current. It will be used with other more current materials.	Sections of the material are not accurate or current but are being used for a specific instructional purpose with other resources that are accurate and current.
Credibility	● Is the source educationally significant? ● *How does the maker's perspective impact the content of the source?* ● *Is the maker of the source affiliated with a group with a political agenda?* ● *Does the source achieve a balance by providing the opportunity to interact with both primary and secondary sources?*	*Material is objective and educationally significant.* *The maker is credible.* *The material is a primary source or a balanced secondary source.*	*The perspective of the maker impacts the material, but this is balanced with other materials.* *All sources are educationally significant.*	Sections of the material are not credible but are being used for a specific instructional purpose with other resources that are credible.

AHISD Materials Selection Matrix
INSTRUCTIONAL TECHNOLOGY

- This matrix is to be used when considering the use of any unapproved/unadopted instructional technology resources. This matrix is meant to be used in conjunction with the Instructional Materials matrix found on the front side of this document.
- Any resource scoring Partially Met (Yellow) in any criteria requires documented consultation with the instructional team
- Any resource scoring Not Met (Red) in any criteria requires documented consultation with campus admin
- All unapproved software/apps must also be requested through the Software/App Request Form found in Eduphoria.

Evaluation Criteria	ALL evaluation criteria must be considered and deemed acceptable before a supplemental resource can be used	Criteria Fully Met Resource deemed appropriate for use with the intended student audience.	Criteria Partially Met Consultation with the instructional team must occur prior to use.	Criteria Not Met Consultation with the dean or principal must occur prior to use. Resources may not be appropriate for use.
Student Engagement	• Does the resource require the student to be actively engaged with the content. • Does the tool appeal to student interests? • Will students be motivated to engage with the resource?	The resource is engaging and requires students to actively interact with the tool. Students will be highly motivated to use the resource.	The resource is somewhat engaging but most "learning" takes place in a passive manner. Students use the app as directed by the teacher.	The resource is passive in nature with little to no engagement by the student. Students perceive the resource as "more schoolwork" and may be off task when directed to use the app.
Accessibility	• Is the tool designed to address the needs of diverse users and their various literacies and capabilities?	The resource is adaptable to the varying needs of students including instructional needs as well as physical adaptations (e.g. closed-captioning, larger font size, etc.)	The resource allows for limited adaptability to student needs.	The resource is not adaptable to student needs. All students share the same experience and/or learning path.
Cost	• Are all aspects of the resource available free of charge? • Is the resource free from advertisements? • Will there be no future costs associated with the resource?	All aspects of the resource are available free of charge.	Some aspects of the resource are available free of charge (freemium model). Students are exposed to advertisements.	Use of the resource requires a paid subscription.
Student Privacy	• Does the use of the tool require the creation of an external account or additional login? • Is any student personal information collected by the tool?	Use of the tool does not require the creation of a student account. No personal information is collected.	Setting up a generic "classroom" account allows students access to the resource.	Requires students to create an individual account and personal information about students is gathered by the tool.
Data Security	• Does the tool collect and store any data that can be used by the teacher to improve instruction/learning? • Who "owns" the data collected by the tool? *NOTE: Generally, a link to a company's Privacy Policy and/or Data Security statement is located on their website. It is common for the link to be someplace on the Home page, often towards the bottom and in fine print.)*	The resource provides actionable data to the teacher allowing for individualization of instruction. The **end user** maintains "ownership" of the data.	The resource provides actionable data to the teacher allowing for individualization of instruction. The **company** maintains "ownership" of the data, however all data is deleted once the user deletes their account.	The resource does not provide any actionable data to the teacher allowing for individualization of instruction. The **company** maintains "ownership" of the data in perpetuity.